SFA Project
See mod partner summary attached

CIO Weekly Dashboard Report

Enterprise Projects
10/31/2002 2:05:43 PM

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last Updated
1	All Hands Meeting	Moore, Lois	**Green**	11/12/2002	All Hands Meeting	An email was sent to the staff on 10/10 that gave the date (11/12) and location (CNN center). Feedback is now needed from the directors on what they will be presenting at the meeting. Boxes were added to the 9th and 10th floor hallways asking employees to submit questions. Questions have been reviewed. Directors will be asked to review/comment on AHM materials.	11/4/2002
2	Continuity of Operations Audit - OIG	Haldane, Mary	**Green**		Complete Audit	Kick off meeting is scheduled for July 18th. The department has a lead on this audit. No Change as of 10/28/02.	10/28/2002
3	Control Phase for IT Investment Management Process	Allison, Steve	**Green**	11/15/02	FSA business cases updated to reflect current status.		11/4/2002
4	Database Quality Certification	Hill, Denise	**Green**	9/30/02	50% of Databases in the certification process	FSA has met the requirement by placing DLOS, DLCS, DMCS, and NSLDS in the process. IT Management provided the logical and physical models, collected under the prior Consistent Data efforts, to ED/CIO. The "next steps" plan is being developed. 9/19: Hill & Feely met with Lair, Fletcher & Graham...crafted a plan to use relevant information from present contractors' surveillance, and to create large extracts from production dB's for testing by Lair's software when such was needed. 10/28: Database Accreditation and Certification completed individual briefings with the system DBA's and received general agreement from group.	11/4/2002
5	Directors meeting with teams	Seifert, Carol Reddy, Ganesh Fillinich, Mike Coleman, Charlie	**Green**	11/10/2002	Teams are informed of changes in CIO	Elena is scheduling meetings with Directors to help them prepare for team meetings. Meetings have been held with all employees of Business Services. Innovations / eCommerce holds weekly staff meetings on Monday. Steve Hawald attended 10/28/02 Innovations / eCommerce staff meeting.	11/4/2002
6	EA Vision briefing to key Department personnel	Hill, Denise Feely, Harry	**Green**	11/15/02	1. Communication on EA Vision to key departmental personnel 2. Enchnaced awareness of the EA project 3. Buy-in for the next steps	No Update as of 11-4-02	11/4/2002
7	eLoans Initiative	Coleman, Charlie Pemberton, Tina	**Green**		Presented recommended approach for scoping eLoans initiative to partner agency senior leadership and OMB (including OMB 300 Business Case) on September 30, 2002.	The OMB 300 eLoans Joint Business Case was finalized with comments incorporated from ED's CFO and procurement executive, as well as partner agencies (HUD, SBA, USDA, VA). The team plans for ED's CIO to submit the eLoans Business Case to OMB as soon as William Leidinger approves. The PMC E-Gov Subcommittee meeting has been rescheduled for November 7.	11/4/2002

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8	Enterprise ITR Initiative: Creating customer solutions	Kuriatnikova, Carole	**Green**	12/15/2002	Customer solution program	Presented a Customer Planning status update at the CIO Strategic Meeting. The CIO Leadership group recommended a status update be given to the FSA senior leaders through an interactive presentation. This should include an endorsement by Deb Wiley and a show of support from the three business units targeted in the implementation plan to be completed by 12/15/02. Initial customer planning meeting was held with Human Resources (Calvin Thomas) on 9/27. Thomas asked that his ITR (Kuriatnikova) check back with him in 3-4 weeks after FSA had set priorities for FY03 and allocated funding. (no change)	11/4/2002
9	Executive Conference Room	Roland, Marguerite Feely, Harry	**Green**	11/30/2002	Completed conference room	Received a proposal from Criticom. AV Washington delivered requirements document. Met with Steve Finch on April 10th. A conference with AV Washington occurred on Monday, 4/24. AV Washington sent an updated requirements. A meeting with Finch was held on 5/17. AV Washington brought in a Drapery Company. We received a proposal on June 28th. Met with Candy on July 3rd to review capability of room. Receive updated proposal on July 15th. Wrote SOO. 7/25 Harry will talk with Rosco to define approach for contractor. August 12, 2002: Acquisitions Department sent an SOO and RFP to three bidders asking for bids within seven days. Decision and award to be made immediately after. Proposals have been evaluated and documented. FSA has completed their portion of the funding request. 9/12 Final approval is needed from Glen Perry. 9/28 AV Washington was awarded contract. 10/11 AV Washington was asked to put the work on hold until a final decision is recieved from COO. 10/18 Feely will discuss the implications with Shaw to determine the next steps.	10/21/2002
10	GAO - Homeland Security Information Technology Funding	Feely, Harry	**Green**			7/15 An entrance conference was held on 7/18. August 12, 2002: 10/11 No additional activity	10/21/2002
11	GAO Entrance Conference on Middleware	Reddy, Ganesh	**Green**	Ongoing	GAO to determine	GAO follow-up meeting was held on 8/13/02; "informal feedback" from GAO was that the meeting went very well and they were pleased by our answers. GAO requested a followup meeting to address few aditional questions, mostly COD related. GAO is interested in IV&V comments of EAI work.	11/4/2002
12	GISRA Reports to OMB	Boots, Andrew	**Green**	10/31/2002	Quarterly POA&M Report	FSA has reviewed and commented on Departmental quarterly report to OMB. Next report to be submitted by December 31, 2002. OCIO continues to ask for cost for all corrective actions, which is tough (and unproductive) job for FSA.	10/23/2002
13	GPAS Closeout	Seifert, Carol Coleman, Charlie Fillinich, Mike Reddy, Ganesh	**_Red_**	1/31/03	All final GPAS items are completed and closed out.	no change - not yet due	11/4/2002
14	OIG Audit - Phase Two - Clinger Cohen Capital Planning Investment	Allison, Steve	**Green**	12/31/02		The entrance conference for the IG's Capital Planning and Investment Management Audit was held on September 18, 2002. The IG will be looking at capital planning and investment management matters from an enterprise standpoint (Department-wide), but also will look closely at FSA's internal processes.	10/28/2002
15	Specialized training for IT Security personnel	Boots, Andrew	**Green**	12/31/2002	Completed training for all FSA personnel identified.	List of courses provided to all FSA "security" personnel on 8/20. Each must take two courses from list (on web, free). On track to complete by 12/31/02. First report received from OCIO. Staff reconciling and following up with FSA non-completers.	11/4/2002

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16	Strategic Planning with One/Ed	Feely, Harry	**Green**	6/1/2003	Revised work plan from ED CIO	This item should be renamed to Strategic Planning with One/ED and assigned a new owner. The review of the alignment of business processes under the One/Ed project will influence the ED/CIO - FSA/CIO direction.	11/4/2002
17	Video Teleconferencing / Distance Learning	Wadsworth, Pam	**Green**	FY 03-04 (tba)	Distant learning for FSA	A joint conference identified the priorities, chain-of-command, service levels, etc. of the platform installed at the department. A synopsis is being formulated for delivery to the General Manager of the Schools Channel and the Director of FSA U. Awaiting comments on synopsis/presentation from ED OCIO before finalizing. (no change)	11/4/2002
18	VTC Conference Rooms	Shehata, Baha Feely, Harry	**Green**	10/31/2002	Completed conference rooms	GSA approved the Quality Work Group's Proposal and started the modifications for the VTC rooms in UCP. The FSA Admin. Sent a message out to notify all, that these rooms are off-limit between 9/17 – 9/30, 2002. FSA-CIO and ED-CIO are scheduling the equipment installation in these rooms. The schedule calls for completion of all VTC by the last week of October.	10/21/2002
19	XACTA implementation	Boots, Andrew Wilson, Keith	**Green**	12/31/02	C&A packages for all FSA systems	Implementation team (FSA/OCIO) meeting. Looking for way to host at VDC. System must be certified and accredited before it is used.	11/4/2002

Key

Green	On Schedule
Yellow	**Minor schedule slippage / manageable issues**
Red	**Significant impact to project schedule**

CIO Weekly Dashboard Report
Cross - Cutting Team Projects

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No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last Updated
1	Balanced Scorecard	Haldane, Mary	**Green**		CIO Balanced Scorecard	Draft Balanced Scorecard (BSC) presented to Steve Hawald on 8//02 Offiste held 9/10/02. BSC finalized 9/23/02. Datasheets, and accompanying data for Phase I items, due 10/15/02 have been received from all data owners except Mike Fillinich and Ganesh Reddy as of 10/24. Meetings with data owners are in progress to discuss the data provided to develop the text for the quarterly report. The report is scheduled for the end of November. BSC will be presented to staff at the All Hands Meeting 11/12/02, followed by discussion at Directors's staff meetings to obtain feedback. All feedback is due by 11/20.	11/4/2002
2	CFC for FSA	Thompson, Coretta Williams, Stephanie	**Green**	12/31/02	Reaching CIO goal for CFC	Attended the Care givers fair on 10/24/02. Walked around to each CIO employee to talk to them about the CFC. Made sure each person had a book and a pledge card. CFC contributions will be collected up until December 1st. A meeting will be held 11/5/02 for the keyworkers to plan fundraisers for the CFC campaign.	11/4/2002
3	Enterprise Architecture with ED	Hill, Denise	**Green**	9/30/2003	Approved framework	The Enterprise Architecture Vision was presented to the Information Management Working Group on September 11th. 10/7/02 - the second draft of the vision is being given to IMWG and FSA Directors on Wednesday 10/9/02 (possibly) or on Wednesday 10/23/02 (certain) depending on BA&H productivity. Second draft given to directors on 10/21/02	10/21/2002
4	FSA and CIO Alignment and Strategic Plan	Hawald, Steve Feely, Harry	**Green**	10/30/2002	CIO Strategies and Action Plan	Continue FSA strategies planning sessions until FSA plans are final, then align CIO strategies, action plans and budgetwith FSA. 10/11 Meetings are on track as scheduled. Next meeting is 10/21/02 and thus far CIO has been ahead of the curb all the way.	10/23/2002
5	FSANet CIO Pages Update	Kuriatnikova, Carole Merchant, Denise	**Green**	Ongoing	CIO content on FSANet	Need Steve Hawald's decision on outdated content that is recommended for deletion. IT Management needs to determine content owner for the Technology Handbook (in its entirety, not just individual sections). The Tech Handbook consists of over 3000 pages. Met with Fillinich to discuss options for improving content deployment on the extranet. He will discuss with Steve Hawald while ITR and ROH work with ITA team to determine technical feasibility of simultaneous deployment. No movement on this, but last week the extranet was not updated for several days due to Will Handley's inability to access the VDC. (no change)	11/4/2002
6	GAO - PBO Audit	Feely, Harry	**Green**		Completed Audit	FSA and contractor personnel working on NIST, CIP, and Inventory worksheets for Team by July 22 for submission to ED July 29. Submitted July 29.	10/21/2002
7	Gartner's Audit/Scoreboard on CSC Virtual Data Center Contract	Jarmusik, Richard	**Green**	9/12/02	Gap Analysis of CSC scorecard and recommendation	The plan is ready for review with CIO Mark Snead, and Accenture Need to schedule time on the Monday PM meeting. No change in status. Working to get on Steve's calendar. Meeting is scheduled for Friday 10/11/02. Review completed, followup up Gartner to schedule a presentation Target the week of Nov 4.	10/21/2002

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8	Hire Personnel	Burton, Joy	**Yellow**	Pending	Fill Critical Vacancies	All requests must be approved by Terri Shaw.	11/4/2002
9	Lobby Monitor	Roland, Marguerite Wadsworth, Pam	**Green**	11/15/2002	Lobby Monitor is running with improved processes	The low tech approach to the lobby monitor using Power Point is in operation. Activities this week included ongoing maintenance in timing of slides, the removal of outdated material, and adding new-approved slides. The award of the contract on 8/01 to ROH will establish an automated approach. 9/5 ROH plans to deliver the software by 9/9. Test plans have been created. We want to implement the software by 9/30/02. The line for Cable TV is now available. 9/13 The software was recieved. There are some installation concerns that ROH plans to solve on 9/16. 9/29 The implementation plan for the Lobby Monitor needs to be re-evaluated based on the MOnitor's instability for over a week. The problem seems to be resolved, however, no additional testing witll be performed until the monitor in production is stable. 10/18 The memory to support the monitor will be installed on Monday, 10/21. Testing of the software has begun. 10/24 Testing of the second version of the software has begun, the software seems adequate. The memory for the monitor will not be installed until WAVECREST is available to assist. The date has not been determined.	10/28/2002
10	Quick Place Tool	England, Sandy	**Green**	11/12/2002	Enterprise Collaboration Tool Requirements	Schools Channel requested that we not conduct any work on collecting requirements or interviewing other stakeholders until after the EAC conferences are over. They don't want to rush the process and implement another stovepipe solution. They also want Terri Shaw to weigh in on our priorities for the year and make sure there is funding and support for moving forward. Will continue to collect research on products (e.g. Siebel Teams and E-Project). Met with Connie Baker and Richard Shapiro from Siebel and discussed preliminary business needs. They intend to help gather requirements from our various stakeholders to prepare a tailored presentation and demo.	11/4/2002
11	Testing / Quality Assurance / CM briefing for COO	Reddy, Ganesh Rockis, Mike	**Green**	10/31/2002		Final drafts were delivered to Steve Hawald afternoon of 09/26/02 for review and edit. Charlie Coleman recirculated the draft document to Harry Feely, FSA CIO Directors, Accenture, and CSC on 10/22/02. I will be reviewed by Steve this week.	11/4/2002

Key

Green	**On Schedule**
Yellow	**Minor schedule slippage / manageable issues**
Red	**Significant impact to project schedule**

CIO Weekly Dashboard Report

Single Team Projects

10/31/2002 2:06:04 PM

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last updated
1	Clinger Cohen Audit / Survey of Enterprise Architecture	Hill, Denise	**Green**		Completed Clinger Cohen Audit	Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16.	11/4/2002
2	CSC/VDC Service Review	Fillinich, Mike	**Green**	10/31/2002	Corrective Action Plan	CSC presented the VDC Get Well Plan for corrective action status on schedule 9/19. Of the 310 tasks identified on 4/1/2002, 307 have been satisfactorily addressed. Two of the remaining 3 tasks will be completed 9/30 and the last task by 10/31. Since 4/1/2002, CSC has been able to stay on top of action items created by RCA's. There are 17 current tasks. 1 task is in late status awaiting completion by another vendor - Sprint.	10/21/2002
3	GAO Personally Identifiable Information Audit	Feely, Harry	**Green**		Completed Personally Identifiable Information Audit	Met with OIG concerning FAFSA - 2/19. GAO held working group meetings with FAFSA 4/4 and 4/5. 7/23 Draft Department to Congress was sent. Response was provided.	10/21/2002
4	OIG - 'Review of Accenture Contact	Feely, Harry Seifert, Carol	**Green**		Audit Report	The OIG conducted an Exit Conference to discuss the findings related to its review of the Accenture contract. The exit conference was held on Tuesday, September 17, 2002. The 3 main points that will be addressed in a forthcoming draft report deal with: performance measures in task orders, ensuring that an annual market analysis is performed on the Accenture contract, and reviewing the CDS SIS baseline costs. Waiting for GAO draft. 10/11 the DRAFT report was received. Carol Seifert and Janet worked together to provide a consolidated response.	10/21/2002
5	VDC/CIO Management Meetings	Wilson, Keith Fillinich, Mike Snead, Mark Jarmusik, Richard	**Green**	10/31/2002	Customer Input	Begun scheduling October VDC Budget meetings with GMs. Conducted final meeting with Jim Lynch on FMS upcoming changes and budget issues.	10/21/2002

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